29 September 1964

MEMORANDUM FOR: Assistant Director, Central Reference

ATTENTION: Executive Assistant, Central Reference

SUBJECT: CIA Participation in CODIB Effort to Create an
                   ADP Systems Library

1. The undersigned was appointed as the CIA representative on
CODIB's ADP Systems Library Task Team (Team IX).

2. The Chairman of this Team has proposed that information on
ADP systems in the Intelligence Community be acquired using a report-
ing system designed by DIA for use in the DOD. A description of this
system is presently being circulated to the three Services and to all
U&S/Component commands for comments and/or concurrences.

3. Interested members of CODIB were briefed on the proposed system
on 20 August 1964. The Team Chairman has proposed that non-DOD CODIB
agencies review the proposed DIA system, and be prepared through their   Not held!
Task Team members to submit comments at a meeting tentatively scheduled
for 30 September.

4. The proposed system calls for the submission by each agency
of information about each of its machine-language intelligence files
and about computer programs used to process them. Preparation of the
requested data will entail considerable effort. The purpose of this
memo is to advise you of the nature of the requirement and to request
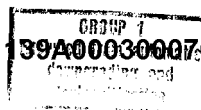your reaction to cooperating in this effort.

5. Attachment A (File Description) lists the information that
would be required for each machine-language intelligence file.

6. Attachment B (Program Description) lists the information that
would be required for each program.

7. The requested information would be supplied to the proposed
ADP System Library in punched card form, using formats and codes devel-
oped by DIA. The Library would prepare catalogs available to all CODIB
members and would answer questions but would not act to obtain files or
programs for requestors.

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        8. It is requested that if your Office plans to participate
you indicate approximately the number of file descriptions you would
provide to the Library.

25X1A

                        Office of Computer Services

Enclosures:
   As stated

Distribution:
   ✓Orig. & 1 - Addressee
           1 - File
           2 - Chronos

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OCS/Appl/Intell   (23 Sept 64)

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